

Coast Guard Academy Parents Association

EXECUTIVE Council Meeting

Alumni Center, USCGA

June 29, 2008

The meeting was called to order at 12:16 pm by President Dom DiIulio.

Members Present: David Anderson, Cassandra Brown, Katie Campbell, Helen and Dan Crump, Carolyn and Dom Dilulio, Nancy Donlon, Sarah and Marc Hafensteiner, Kaye Hollifield, Donna Jeffares, Julie Jefferson, Bill Korn, Robert Lally, Dale Langston, Lizann Miller, Kelly Morgan, Craig Nielsen, Paula and Niles Pierson, Frank Rodino, Elena Salinas, Paula Smith, Pat Turner, Bill Van Cleave, Tim Van Cleef, Peggy and Rich Vihonski, Gary Ward, Ken Winterberger, Angel Womack.

Guests: John Maxham, Don Trone

President's Report:

Dom gave a reflection on his experience with the Parents Association (PA). He has been involved since 2000 as a parent (Daniel '04 and Zachary '08) and served as president for the last four years.

He noted that the local chapters are affiliates of the organization (i.e. the Parents Association) and that we haven't been asking members of the local chapters to be paid-up members of the Parents Association. As structured, a parent cannot join a local chapter if the parent is not a member of the PA. Local chapter websites should always refer to the organization as the CGA Parents Association (as opposed to National Parents Association or USCGA Parents Association). We also don't use US in front of CGA as we are not an official United States organization.

In response to a question about contributions---he stated that contributions PA are made out to the USCGA Alumni Association, instead of the Parents Association---the PA does financial operations through the Alumni Assn (as they are a 501(3)). It was also noted that if chapters do fundraising, they can use the Tax ID number of the USCGA Alumni Assn (if a donating group wishes to take advantage of the Alumni Association's non-profit status for tax purposes. This is different from tax exempt status as this is determined by each state. Tax exemption is state-by-state (e.g. New York does not have tax exemption).

There is an online link for joining the Parents Association.

Vice President's Report:

The nominating committee has prepared a slate of candidates for Council Officers for 2008-09.

Recording Secretary's Report:

The minutes of the February 2008 meeting were presented and approved.

Treasurer's Report:

The Treasurer's Report (attached) was presented and approved.

In response to a question about the difference between the Parents Gift Fund and the Cadet Activities Fund, it was reported that the Cadet Activities Fund is managed by the Alumni Association. The Parents Gift Fund is managed by the PA---the funding of dayroom renovations is an example of the use of this fund. The direction of the Council was to produce a financial "primer" explaining the different funds and uses of the funds. The Parents Cadet Activities Endowment is controlled by the PA and an endowment provides sustaining support for cadet activities.

In response to a question about drawing on the endowments, it was noted that the President can draw back 25% of what is contributed in any one year to fund projects the council approves.

The Treasurer recommended transfer of \$90,000 from the Parents Gift Fund to the two endowments with \$45,000 going to both the Parents Cadet Activities Endowment and the Parents Cadet Transportation Endowment (last year was \$60,000 to each). The recommendation was deferred to the New Business portion of the meeting.

Corresponding Secretary's Report:

Cassandra noted that the 2012 message list went live in early June. She also commended Paula Smith for taking on the duties of Interim 2012 Listmaster and gave kudos to the Webmasters for putting together the class listservs. She also expressed concerns that parents need to have information from previous PA Executive Council meetings in a timelier manner.

Old Business:

Admissions Support and Partner Program update (C. DiIulio):

Carolyn expressed thanks from the Admissions staff for the refreshments (water, pretzels and granola bars) that are funded by the PA (\$1000 out of the Administrative Fund). CAPT Bibeau also appreciates all the work that local chapters do to publicize the CGA.

Class of 2012 Statistics/Demographics:

292 offers that have been accepted

41 states represented, along with 5 international (Germany, Japan, Virgin Islands)

79% intend to major in engineering or math

28% female

13% underrepresented minorities

Over 50% come from families whose immediate members are in or were in a branch of the U.S. military.

SAT average---1260 (critical reading and math)

A more comprehensive profile will be available after R-Day.

A short discussion was held in regards to the functions of Academy Partners program. It was noted that a formal online training program is required of anyone wishing to be an Academy Partner. Dom (as president of the PA) received a report on the Academy Partners program.

It was also noted that the Congressional appointment proposal is included in the current Coast Guard federal appropriation bill.

Leadership 44 Update:

John Maxham, vice president of the USCGA Alumni Association, and Don Trone, director of the CGA Institute for Leadership, gave an update of their presentation at the February 2008 meeting of the Executive Council (handouts are attached).

The Sail Leadership Program is the Superintendent's #1 priority for the Academy. The plan is for eight new boats (replacing the current leaders) and providing leadership training for all cadets. This represents one of the most aggressive funding programs for the Academy---approximately \$6 million. They are looking at a partnership among the CGA (use of appropriation funds), the Foundation and the Alumni Association (Foundation---two, Alumni Assn---two, Institute---two, PA---one, CGA---one). It was noted that the goal, but not an obligation, for the PA to fund one of the boats, and also that any parent contribution be credited to the PA.

The Superintendent has appropriated funds as long as builder is identified by the end of this fiscal year (September 30, 2008). Updates on the project will be reported in a newsletter and a website (hopefully within the next 30 days) specifically prepared for this campaign (leaderships44s.org). There will also be a 5-8 minute video and, possibly, a 50- minute (these will be available on website) along. The US Naval Academy is having 24 boats built by Pearson (Rhode Island)---have been some problems, also concerns that they couldn't handle any more boats. The well-known naval architect (David Petrick) has been contacted and will be providing new specifications (in the next two weeks). The bidding process will take all summer, with delivery in March/April 2009.

Don Trone is the Project Coordinator.

There is also a proposal for each company to take responsibility (upkeep, care, maintenance) and make them an extension of Chase Hall.

Two CGA parents helping with the project are Kelly Morgan (PA Treasurer) and Bob Lally (PA Member-At-Large).

There will be Leadership Advisory Committee and the PA will have a slot on the committee. Kelly Morgan nominated and appointed to serve as the PA representative on the committee. The request was made to notify chapter presidents when website is up, especially to alert parents to donation possibilities.

Constitution and By-Laws Change (Crump):

The proposed amendments to the PA Constitution were approved by a vote of 66-0. The vote

of the PA membership was ratified by the Executive Council and will become effective on June 29, 2008.

Web and Listserv update (Anderson and Winterberger):

Ken and Dave gave a presentation on the PA website and a demonstration of the 2012 class message list (the previous classes are using listservs). Each list will need to consider migrating to the new message system.

A motion was made and passed for the 2009, 2010 and 2010 listservs to transition to the message list format by October 31, 2008.

New Business:

ISP Hosting Fee:

A motion was made and passed to pay Pat Turner the hosting fee, up to \$500 (comes out of the administrative fund).

There will be three additional webmasters to continue the work, as Dave is class of 2008 and Pat and Ken are class of 2009---Judy Olsen, Dan Elder and Krishna Submaranian.

A motion was made and passed to approve the purchase of one copy of Dreamweaver for use of the webmasters, not to exceed to \$500.

Election of Officers for 2008-2009:

Nominees for Council Officers

President---Kaye Hollifield

Vice-President—Cassandra Brown

Recording Secretary---Dan Crump

Corresponding Secretary---Craig Nielsen

Treasurer---Kelly Morgan

A motion was made and passed to accept the nominations. By acclamation, the nominees were elected.

Review of Cadet Activities Funding Request and Endowment Funding (Morgan):

The Commandant of Cadets made a request of \$62,000 (includes vehicle maintenance and fuel costs---\$25,000, copiers (inc. paper supplies \$12-14,000) morale, and sponsors picnic (\$3000).

A motion was made and passed to fund the request.

After an informed discussion, the Treasurer recommended transfer of \$80,000 from the Parents Gift Fund with \$40,000 allocated to each of the endowment funds (Transportation and Cadet Activities) from the Parents Gift Fund.

A motion was made and passed to fund the transfer.

It was noted that the Executive Council had approved \$57,000 in requests from the Commandant of Cadets for 2007-2008, the Council approved. Reimbursement in the amount of \$44,918.40 was paid in February. There remains \$12,092.60 available from this authorization to apply toward a request for reimbursement upon the closing of the Cadet Activities Fund budget year on June 30th.

Souvenir Challenge Coins and Potential Parents/Class Challenge Coin (DiIulio):

The Upstate New York chapter volunteered and was assigned the project of the Class of 2008 Souvenir Challenge Coins. They will also undertake it for the Class of 2009. Sarah Hafensteiner presented a check for \$1756 to the Cadet Activities Fund from the Class of 2008 Souvenir Challenge Coin project. The original intent of the project was for the "profits" to be donated to the graduating class gift fund. Dom stated that these profits will go to the Class of 2008 Fund as intended.

Last year, the Florida chapter undertook the Class of 2007 Souvenir Challenge Coin project as a fundraiser. As an alternative, the Florida chapter was offered the opportunity to consider the sale of class specific challenge coins as a fundraiser. One side would be struck with the Academy Class Crest and the reverse side would be struck with the Parents Association Crest. The first coins could be minted and sold for the parents of the classes of 2009 and 2010. Once the class crest for the class of 2011 is approved, coins for parents of this class could be minted and sold.

Dom noted that the Challenge Coin project for the Class of 2009 will be covered by a parent.

Other:

Dom noted that he had received a thank you note from ENS Daniel Ellsworth for the PA Graduation Awards Gift.

Kaye Hollifield requested that the proposed refurbishment of Parents Lounge in Leamy Hall be named in honor of the DiIulios. She also proposed that a committee (consisting of the Piersons, Vihonskis, Frank Rodino, Kelly Morgan, and LCDR Felder) to serve on committee to coordinate this project .

A motion was made and passed.

Dom and Carolyn were thanked for their tireless devotion to the Parent Association with a standing ovation.

Future Agenda Items.

PA and Chapter membership.

Congressional appointment process

Adjournment

The meeting was adjourned at 4:32pm